

TITLE 2019/20 Proposed De-delegation Budget

FOR CONSIDERATION BY Schools Forum on 12th December 2018

WARD (All Wards);

DIRECTOR Director of Children's Services - Carol Cammiss

OUTCOME / BENEFITS TO THE COMMUNITY

N/A

RECOMMENDATION

The Schools Forum maintained school members are asked to approve the following:

1. The new allocation method proposed by the council and maintained Task and Finish group members, and
2. To agree each item to be de-delegated for 2019/20 budget.

SUMMARY OF REPORT

The services that the council provides on behalf of schools needs to be approved by the maintained schools representative(s) of the Schools Forum each year. This report provides details of the services and the support currently provided for consideration for 2019/20. In addition the report proposes a revised basis of cost allocation, taking account of individual school roll numbers, and moving away from a basic flat rate.

2019/20 De-delegated Budget December 2018

.01 Purpose of the Report

This report is to seek approval from the maintained primary schools and maintained secondary schools for each proposed de-delegated item, and to agree the basis of cost allocation.

.02 Recommendation

The Schools Forum maintained school members are asked to approve the following:

1. The new allocation method proposed by the council and maintained Task and Finish group members, and
2. To agree each item to be de-delegated for 2019/20 budget.

.03 Background

De-delegated services are for maintained schools only; funding for de-delegated services must be allocated through the formula but can be passed back, or 'de-delegated', for maintained mainstream primary and secondary schools with Schools Forum approval.

The Schools Block Task and Finish group met to discuss the Schools Block budget on 13th November 2018 and at the end of that meeting, the Maintained Schools representatives met with the council to discuss the 2019/20 de-delegation proposals.

2 options were reviewed; no change to the basis of allocation used in 2018/19, and changing the allocation based on the number on roll. After reviewing the impact, the schools representatives (Colleton and Bulmershe) decided that allocation based on the number on roll would be most appropriate for all items except contingency and licences which will be kept on a flat rate basis. Table A at the end of this report shows the impact for individual schools.

The school business managers that attended the Bursar's briefing on 22nd November 2018 were informed of the proposed changes in the allocation, with opportunities given to discuss.

.04 **De-delegated items**

The services which the council are allowed to de-delegated for 2019/20 are listed below:

1. Contingencies (including schools in financial difficulties and deficits of closing schools)

The contingency is to support schools in financial difficulty not of the school's own making i.e. falling rolls, exceptional circumstances and to fund closing schools that still have a deficit.

Any school that would like to access this fund will need to state the issue and will need to meet with the School's Finance Manager, so that the situation can be assessed as an exceptional case or not. An example of a special case could be a fraudulent activity in the school, which the school are pursuing in legal procedure that has resulted in a loss of funding, and this was not due to negligence within the school.

Any decision will need the agreement of the Assistant Director for Education and will be communicated to the Schools Forum. This will be a standing item at all Schools Forum meetings.

Schools that are struggling to manage their budget should contact Schools Finance for support at the earliest opportunity to minimise the ongoing impact and to apply for a licence deficit if applicable.

2. Behaviour support services, service commissioned from Foundry for primary maintained schools.

3. Support to underperforming ethnic groups and bilingual learner. Please See Appendix A for more detail on the service offered.

4. Staff costs supply cover (for example, long-term sickness, maternity, trade union and public duties). Please see Appendix B for more information.

5. Licences and Subscriptions:

Please see table below:

Capita ONE Module name	Service Provided	Cost
Attendance	Attendance monitoring and analysis – data supplied by schools through SIMS	£3,299
Exclusions	Exclusions monitoring and analysis – data supplied by schools through SIMS	£2,799
Bases	Core info about school sites needed to support the other modules	£3,462
B2B Student	Manages the transfer of student and attendance data from SIMS to ONE	£10,157
Governors	Supports schools with Governors administration	£2,650
System & Capita tech support	Fixed costs for technical licenses and customised support (e.g. for upgrades, service packs, bug fixes)	£43,175
TOTAL		£65,542

6. Insurance. Budget for maintained schools only. Academies have indemnity rather than insurance which is underwritten by the taxpayer. The DfE doesn't allow maintained schools to be part of that scheme, therefore the council has to go out into the general market to private companies for insurance cover.

Through economies of scale, the council is able to commission more favourable rates than individual schools are likely to receive if they went out to the general market themselves. If schools source their own insurance, the council will need to approve the cover to ensure at an acceptable level to mitigate any risks for the council.

.05 **Financial Summary**

The proposed de-delegated budget provision for 2019/20 financial year is £1,312,582 please see Table A below.

Coral Miller
Interim Senior Finance Specialist - Schools
December 2018

Bob Watson
Lead Specialist – Finance (deputy s.151 officer)
December 2018

APPENDIX A

Ethnic Minority Achievement funding

The funding currently supports a well-regarded and strong service, which works with schools to develop provision and improve outcomes for pupils learning EAL, pupils from minority ethnic backgrounds, and disadvantaged pupils.

The de-delegation and central use of this funding enables:

- **The LA Teaching and Learning Adviser to support schools to diminish differences for disadvantaged children, children learning EAL and those from minority ethnic groups.**

Support includes:

- Training courses and termly network meetings for EAL and pupil premium, and input to Headteacher briefings, 'Getting to Good' meetings, SENCO and early years network meetings.
- In-school support for EAL and pupil premium, including: support for pupil premium leaders and EAL co-ordinators; support for teaching assistants who champion pupil premium children and who support EAL pupils; staff meetings on EAL and pupil premium; pupil premium reviews; and EAL surgeries.
- General advice and guidance via email/ telephone and access to guidance and resources on the Wokingham Schools Hub for EAL and pupil premium. The EAL pages on the Wokingham Schools Hub are some of the most visited pages on the website.
- Other school improvement projects, for example current partnership work with the secondary federation and primary Headteacher association to support schools to strengthen KS2-3 transition. Transition network meetings held this academic year are facilitating the sharing of units of work and good practice, and leading to borough-wide projects.

The funding enables the LA to provide all pupil premium support free of charge to schools, and EAL training and support free of charge to maintained schools.

Feedback on support provided to schools is extremely positive. Pupil premium network meetings are particularly well attended and well received. 30 Wokingham schools were represented at the last meeting. Ideas shared at pupil premium network meetings have been widely adopted by schools, for example, the '5 a day' initiative and the concept of 'tilt'. Comments from feedback forms from recent meetings include:

'Very inspiring'

'Idea of 'tilt' useful – will share with colleagues and ask teachers to think about.'

'Will have a PP focus in all staff meetings'

'I will double the length of my planned PP staff meeting to incorporate all the ideas I have gained.'

A pupil premium 'Ideas Exchange' event for secondary schools has been held for the last two years, in partnership with Wellington College. These events have been attended by almost all secondary schools and have been very well received:

'Extremely interesting and very thought provoking'

'Excellent event for networking and sharing'

'Gained good ideas I can take back to school'

Feedback comments on other courses and staff meetings include:

A very informative and useful session.

Great training. Lots of useful resources.

I will use the Racing to English resources to support new arrivals.

I will create time for teachers to have 1-1 discussions with PP children in their class.

Pupil premium will be on the agenda at all FGB meetings.

Other feedback from staff who have received support includes:

'Emily has been a massive support in my first year as PP leader for my school. She has helped me to develop the leadership of such an important area in our school. It really helped me when she came on a learning walk with me in school. I feel far more confident about doing this by myself now.' (Teacher, June 2017)

'A clear lead on good practice for improving the performance of pupil premium children.' (Headteacher, June 2017)

Outcomes for PP pupils have improved in many of the schools provided with PP support. Recent Ofsted inspection reports include many positive comments about provision and outcomes for disadvantaged children. For example:

'Additional funding is used very well and disadvantaged pupils catch up quickly because of well-judged support.'

'Disadvantaged pupils make faster progress than at the time of the previous inspection and achieve increasingly well in all year groups as a result.'

The model of PP Champions developed in the borough has been cited as good practice in Ofsted reports:

'Teaching assistants support learners well. .. Many act as champions for individual learners, ...keeping a sharp oversight in lessons to make sure pupils have understood and make good progress.'

- **The two LA Bilingual Teaching Assistants to support newly arrived Polish and Arabic speaking pupils in maintained schools.** The Bilingual Teaching Assistants are in great demand, and schools have reported on the huge impact that their support has had for pupils who are at the early stages of learning EAL. Feedback from schools includes:
'The TA has produced a great number of resources...she has been a godsend.'
'Support during Literacy lessons ensured that L's grasp of the language developed very quickly. The TA made a tremendous impact on L's ability to access the national curriculum.'
Pupils supported by the TAs make good progress in 'catching up' with their native English speaking peers and have achieved well in KS2 tests/ GCSE exams relative to the length of time they have been learning English. As well as impacting on children's learning, feedback from schools indicates that the TAs have a significant impact on children's social interactions and emotional well-being. They also have an impact on the school staff that they work with, and on the resources available in school, which children continue to benefit from after their support has ended.
- **The LA to provide schools with funding to support the most vulnerable pupils with EAL, those who are newly arrived in the UK.** During the academic year 2016-17, funding was provided to 31 maintained schools for 167 newly arrived children. The funding enables

schools to provide 20 hours of TA support and to buy dual language books and bilingual dictionaries. Because admission of new arrivals is unpredictable, it would be difficult for schools to budget to support such pupils if the funding was not de-delegated.

- **The provision of support to secondary schools from a specialist consultant with entering students for GCSEs in their first languages.** The initiative to encourage EAL students to take GCSEs in their home language has been welcomed by schools and has continued to grow since support was first offered, with increasing numbers of students with different languages being entered each year. Excellent results have been achieved. 58 students were entered by Wokingham secondary schools for GCSEs in their home language in summer 2017. 56 of the students achieved C+ grades, and 46 (79%) achieved A or A* grades. Similar results have been achieved in previous years. The cohort in 2017, as in previous years, included EAL students with SEN, low prior attainment, and students who joined their schools in Years 10 or 11 and who were at the early stages of learning English. The strong grades are likely to have been particularly important for these students. School staff are supported to understand the requirements of the exams and how to help students to prepare, and speakers of the languages are sourced to conduct the oral exams.

APPENDIX B

TABLE OF STAFF COSTS SUPPLY COVER

Maternity Leave	
Description	Funding
Teaching Staff	
6 weeks pay	Full pay
33 week maternity pay	Approx. £140 per week
12 weeks Occupational pay	Half pay
Support staff	
6 weeks pay	90% Full pay
13 weeks maternity pay	Approx. £140 per week
12 weeks Occupational pay	Half pay

Paternity Leave – 2 week full pay.

Trade union cover – one full time post, funding to support schools that need to cover trade union duties.

Public duties – supply cover for Jury service.

These costs for maintained schools are charged directly to the Council rather than the school.

TABLE A										
DE-DELEGATED 2019-20 BUDGET										
De-delegated services to maintained schools only										
School Name	NOR	Fixed Fee		Based on Number on roll					18-19 Charge (Excludes Licence refund)	Variance
		Contingency (school in fin. Diff and def. of closing schools)	Licences/subscriptions*	Insurance	Staff costs - supply cover	Support to underperforming EMG & bilingual learners**	Behaviour support services - Primary only	TOTAL		
Cost per school										
Aldryngton Primary School	314	2,491	1,511	10,512	6,962	2,750	7,135	31,360	30,798	562
All Saints C.E. (Aided) Primary School	275	2,491	1,511	9,207	6,097	2,408	6,248	27,962	30,798	-2,836
Bearwood Primary School	256	2,491	1,511	8,571	5,676	2,242	5,817	26,307	30,798	-4,491
Beechwood Primary School	366	2,491	1,511	12,253	8,115	3,205	8,316	35,891	30,798	5,093
Crazies Hill C. E. Primary School	92	2,491	1,511	3,080	2,040	806	2,090	12,018	30,798	-18,780
Emmbrook Infant School	173	2,491	1,511	5,792	3,836	1,515	3,931	19,075	30,798	-11,723
Emmbrook Junior School	246	2,491	1,511	8,236	5,454	2,154	5,589	25,436	30,798	-5,362
Farley Hill Primary School	207	2,491	1,511	6,930	4,589	1,813	4,703	22,038	30,798	-8,760
Finchampstead Primary School	113	2,491	1,511	3,783	2,505	990	2,568	13,847	30,798	-16,951
Gorse Ride Infant School	156	2,491	1,511	5,223	3,459	1,366	3,545	17,594	30,798	-13,204
Gorse Ride Junior School	231	2,491	1,511	7,734	5,122	2,023	5,249	24,129	30,798	-6,669
Grazeley Parochial Primary School	188	2,491	1,511	6,294	4,168	1,646	4,272	20,382	30,798	-10,416
HAWKEDON PRIMARY SCHOOL	625	2,491	1,511	20,924	13,857	5,474	14,201	58,458	30,798	27,660
Highwood Primary School	266	2,491	1,511	8,905	5,898	2,330	6,044	27,178	30,798	-3,620
Hillside Primary School	420	2,491	1,511	14,061	9,312	3,678	9,543	40,596	30,798	9,798
Keep Hatch Primary School	393	2,491	1,511	13,157	8,713	3,442	8,930	38,244	30,798	7,446
Lambs Lane Primary School	223	2,491	1,511	7,466	4,944	1,953	5,067	23,432	30,798	-7,366
Loddon Primary School	515	2,491	1,511	17,242	11,418	4,510	11,702	48,873	30,798	18,075
Polehampton C E Junior School	239	2,491	1,511	8,001	5,299	2,093	5,430	24,826	30,798	-5,972
Polehampton C of E Infant School	169	2,491	1,511	5,658	3,747	1,480	3,840	18,727	30,798	-12,071
Radstock Primary School	421	2,491	1,511	14,095	9,334	3,687	9,566	40,683	30,798	9,885
Rivermead Primary School	410	2,491	1,511	13,726	9,090	3,591	9,316	39,725	30,798	8,927
Robert Piggott CE Infant School	106	2,491	1,511	3,549	2,350	928	2,408	13,238	30,798	-17,560
Robert Piggott CE Jnr School	179	2,491	1,511	5,993	3,969	1,568	4,067	19,598	30,798	-11,200
Shinfield Infant & Nursery Sch	267	2,491	1,511	8,939	5,920	2,338	6,067	27,265	30,798	-3,533
Shinfield St. Mary's CE (VA) Junior School	356	2,491	1,511	11,918	7,893	3,118	8,089	35,020	30,798	4,222
Sonning Church of England Primary School	208	2,491	1,511	6,964	4,612	1,822	4,726	22,125	30,798	-8,673
South Lake Primary School	415	2,491	1,511	13,894	9,201	3,634	9,429	40,161	30,798	9,363
St Dominic Savio Catholic Schl	418	2,491	1,511	13,994	9,268	3,661	9,498	40,422	30,798	9,624
St Paul's C of E Junior School	385	2,491	1,511	12,889	8,536	3,372	8,748	37,547	30,798	6,749
St. Nicholas C.of E. Primary	136	2,491	1,511	4,553	3,015	1,191	3,090	15,851	30,798	-14,947
The Colleton Primary School	389	2,491	1,511	13,023	8,625	3,407	8,839	37,895	30,798	7,097
The Hawthorns Primary School	426	2,491	1,511	14,262	9,445	3,731	9,679	41,119	30,798	10,321
Walter Infant School	269	2,491	1,511	9,006	5,964	2,356	6,112	27,440	30,798	-3,358
Wescott Infant School	159	2,491	1,511	5,323	3,525	1,392	3,613	17,855	30,798	-12,943
Westende Junior School	237	2,491	1,511	7,934	5,255	2,076	5,385	24,652	30,798	-6,146
Whiteknights Primary School	416	2,491	1,511	13,927	9,223	3,643	9,452	40,248	30,798	9,450
Willow Bank Infant School	179	2,491	1,511	5,993	3,969	1,568	4,067	19,598	30,798	-11,200
Willow Bank Junior School	239	2,491	1,511	8,001	5,299	2,093	5,430	24,826	30,798	-5,972
WINNERSH PRIMARY SCHOOL	443	2,491	1,511	14,831	9,822	3,880	10,066	42,600	30,798	11,802
Woodley CE Primary School	314	2,491	1,511	10,512	6,962	2,750	7,135	31,360	30,798	562
The Emmbrook School	733	2,491	1,511	24,540	16,252	6,419		51,213	24,247	26,966
THE BULMERSHE SCHOOL	959	2,491	1,511	32,106	21,262	8,399		65,769	24,247	41,522
Total Allocation	13,531	107,095	64,987	453,000	300,000	118,500	269,000	1,312,582	1,311,212	1,370
							ck	1,312,582	1,312,582	
In 19-20 the SF want to consider unit cost										
Amount required round		107,095	64,987	453,000	300,000	118,500	269,000	1,312,582		
Potential Januay 2019 - TBC										
18-19 Unit costs for De-delegation		2,491	1,511	10,528	6,962	2,755	6,551	30,798		
		107,095	64,987	452,704	299,366	118,465	268,591	1,311,208		

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